

**14 September 2015**

## **Community & Health Committee**

### **Updating the Brentwood Health and Wellbeing Board Terms of Reference**

**Report of:** *Ashley Culverwell, Head of Borough Health Safety and Localism*

**Wards Affected:** *None*

**This report is:** *Public*

#### **1. Executive Summary**

- 1.1 This report aims to amend the terms of reference of the Brentwood Health and Wellbeing Board. It is timely to do this as there has been progress in key areas, the membership has changed over time and mental health is now to be included within the priorities for the Board.

#### **2. Recommendation**

- 2.1 That the new terms of reference for the Brentwood Health and Wellbeing Board at Appendix C be accepted.**

#### **3. Introduction and Background**

- 3.1 Following the introduction of the Health and Social Care Act in April 2013, Brentwood Borough Council implemented its own health and wellbeing board. The Board promotes public health in the Borough, working in partnership with the Basildon and Brentwood Clinical Commissioning Group and other local partners. There were three agreed priorities for the Board to consider which were:

- Improving older people's health,
- Increasing the uptake of vaccinations and
- Reducing cardiovascular disease through reductions in obesity.

- 3.2 The Health and Wellbeing Board has made achievements in the agreed priority areas by the signposting of available services, working with partners to join up and modify existing services and ensuring that the

correct information on health and wellbeing is available to the residents of Brentwood.

- 3.3 Regarding mental health, the Council has signed up to the Mental Health Challenge and is raising awareness of this important area amongst its staff and the local community, whilst making changes that will help people with mental ill-health access Council services easier. Lead Member and Officer training in mental health first aid has been completed and key points from this were disseminated to all Council staff during Safeguarding training.

#### **4. Issue, Options and Analysis of Options**

- 4.1 In reviewing the Terms of Reference, which were agreed by Community Committee on 21 July 2014, there are changes to the membership proposed.
- 4.2 With the increasing focus for the Council on mental health, the Board has discussed that this important area should be included by the Health and Wellbeing Board as an additional priority. Therefore it is appropriate that the membership of the Board includes an officer or Member of the Mental Health Challenge.
- 4.3 The arrangements at the County Council have changed and they now have single "People Directorate" covering adults, children and public health and therefore individual representation for these areas is no longer appropriate.
- 4.4 The Board has had Member input from the Essex County Council Health and Wellbeing Board which is not reflected in the membership.
- 4.5 Active Brentwood is an important partner with regard to the workstream of reducing obesity. They have been attending the Board meetings but were not included in the terms of reference.
- 4.6 The two members of the Brentwood Clinical Commissioning Group (CCG) include the Chief Officer, Tom Abell and Dr Emond. In addition it is appropriate to invite the Chair or Deputy of the Patient Engagement Group who are engaged by the CCG to cover the Brentwood GP Surgeries.

## **5. Reasons for Recommendation**

- 5.1 The amended terms of reference have been proposed at Appendix C (showing track changes) to reflect clarity on the Board's priorities, changes in membership and the inclusion of mental health.

## **6. Consultation**

- 6.1 The terms of reference were sent to interested parties on 22 July 2015 allowing a period of consultation of two weeks. Those consulted were existing Members and officers of the Board, Essex County Council, Health watch, the mental health community, the Clinical Commissioning Group, the Patient Engagement Group, Brentwood CVS and Active Brentwood.
- 6.2 The proposed terms of reference have been revised following comments received from Essex County Council, Active Brentwood, the Mental Health Lead Officer and the Brentwood Patient Engagement Group.

## **7. References to Corporate Plan**

- 7.1 This work supports the Council's priorities for Housing, Health and Wellbeing in developing different ways of working, both in the way we deliver services and with the voluntary sector, to make sure the more vulnerable residents in Brentwood are protected and help goes to those most in need of it.

## **8. Implications**

### **Financial Implications**

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- 8.1 None directly arising from this report.

### **Legal Implications**

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- 8.2 As the Board is not a decision-making body, and is not a separate legal entity in itself, it is important that any decisions which need to be made are fed back to the appropriate decision-making bodies/persons of the various organisations to ensure proper governance arrangements.

**Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

8.3 The Brentwood Health and Wellbeing Strategy and Work plan is inclusive for the whole community and aims to protect vulnerable residents.

**9. Background Papers** (include their location and identify whether any are exempt or protected by copyright)

9.1 Housing and Health Panel 26 June 2012

9.2 Housing and Health Panel 20 November 2012

9.3 Community Committee 11 April 2014

9.4 Community Committee 21 July 2014

9.5 Community Committee 25 March 2015

**10. Appendices to this report**

A. Health and Wellbeing Strategy 2014-2017

B. Health and Wellbeing Work plan

C. Terms of Reference 17 August 2015 (showing track changes)

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